ViVa *Visibility for Vaccines*
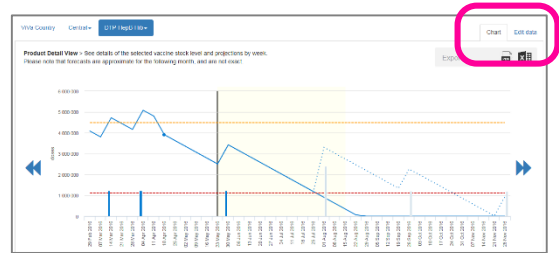
QUICK REFERENCE: Entering Stock Counts

ViVa works best with the most accurate stock level data. The more frequently stock levels are updated, the more accurately ViVa can provide projections for overstocking and stockouts. We recommend updating the ViVa tool each time there is a vaccine stock movement.

1 **From the Product Detail page, click on "Edit Data."**

2 **From the Product Settings page, click on "Stock input."**

3 **You will see a list of previous stock entries. Click "Create entry" and enter the date of stock count and quantity, in <u>doses</u>.**

4 **Your new stock input will appear on the chart. The stock projection line will adjust to the new stock position.**

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